



Philomath School District 17J

1620 Applegate Street ~ Philomath OR 97370 ~ Telephone (541) 929-3169 ~ www.philomath.k12.or.us

Disclosure Release

You are required to complete one form for each of your three (3) most recent educational employers (paid employment only)

I declare I have never worked for a school district anywhere. Sign as Applicant and date below.

Philomath School District 17J will mail to:

Personnel Department

Previous Educational Employer: _____

Mailing Address: _____

City, State, Zip: _____ FAX _____

The applicant named below is under consideration for employment in our district. This individual has previously been employed with your organization. As a former employer, we request you provide the information requested on this form within 20 business days pursuant to ORS 339.374.

APPLICANT'S NAME (First, Middle, Last): _____

Position(s): _____ Last Four Social Security Number: _____

Approximate Dates of Employment: _____

I authorize you to release to the Philomath School District, all information related to any substantiated reports of child abuse, sexual conduct or crimes listed in ORS 342.143. I release the above employer and employees acting on behalf of the employer from any liability for providing information described in this document.

 Applicant Signature _____
 Date

This section to be completed by previous employer only.

The applicant named above is under consideration for employment in our district. This individual has previously been employed with your organization. As a former employer, we request you provide the information requested on this form within 20 business days pursuant to Oregon Revised Statute 339.374 (ORS).

The employee was was not the subject of a substantiated report of child abuse or sexual conduct related to the applicant's employment with the education provider.

- Dates of any substantiated reports: _____
- Please attach the definitions of child abuse and sexual conduct used by the District when the education provider determined that any reports were substantiated and the standards used by the District to determine whether any reports were substantiated.
- If the employee was convicted of a crime listed in ORS 342.143, please send the employee's disciplinary records as required by ORS 339.388 (7).

 Former Employer - Representative Signature _____
 Date

 Printed Name _____
 Job Title

Return via FAX (541) 929-3991 ~ via email to: janet.skaugset@philomath.k12.or.us

Or return completed form by mail to: **Philomath School District 17J**
ATTN: Personnel
1620 Applegate Street
Philomath OR 97370-9328